



DAUG

LLC David Aghmashenebeli University of Georgia

Approved:

April 22, 2026, Order No. 10

Statute of the Faculty of Social Sciences and Humanities

Chapter I

General Provisions

Article 1. Status of the Faculty and Scope of Regulation of the Statute

1. The Faculty of Social Sciences and Humanities of David Aghmashenebeli University of Georgia (hereinafter referred to as the “University”) is a core academic unit of the University which, under conditions of academic freedom and institutional autonomy, ensures the preparation of students in one or more specialties and awards them the relevant qualifications through educational programs and scientific research activities.
2. This Statute defines the status, goals, objectives, and areas of competence of the Faculty, as well as the structure of the Faculty, the rules of operation, and the authorities of its structural units.
3. The Faculty operates on the basis of the Constitution of Georgia, international treaties, agreements, declarations, and conventions regulating the European Higher Education Area, as well as the Law of Georgia on Higher Education, the University Statute, and this Statute.
4. The Faculty has its own seal, official letterhead, and contact email address. Official documents are signed by the Dean in accordance with the procedures established by the legislation of Georgia, University regulations, and this Statute.
5. The Faculty is accountable to the Rector of the University.
6. The decision on the establishment, reorganization, or dissolution of the Faculty is made by the Representative Council of the University.

Article 2. Goals and Objectives of the Faculty

1. The goals of the Faculty are:
 - a) To develop and offer high-quality, labor market-oriented curricula consistent with the European Credit Transfer and Accumulation System (ECTS), within a continuously evolving educational space, ensuring modern standards of higher education;
 - b) To create appropriate conditions for students and academic staff for learning, teaching, and scientific research, and to continuously improve academic and research working conditions;
 - c) To realize the intellectual potential of individuals, develop creative skills, and prepare competitive professionals with competencies aligned with modern requirements for both domestic and international labor markets, while offering modern higher education to interested individuals;
 - d) To promote the mobility of students and academic staff of the University.
2. The objectives of the Faculty are:
 - a) To create a student-centered academic environment and appropriate conditions for learning and independent research;
 - b) To continuously improve learning conditions;

- c) To support the implementation of scientific research projects and the involvement of students and academic staff in educational and research activities, as well as the integration of research results into the learning process;
- d) To support the development of students' research skills;
- e) To support student and academic staff initiatives and projects;
- f) To implement activities aimed at increasing the visibility of the Faculty;
- g) To promote integration into the European Higher Education Area and expand mobility opportunities;
- h) To introduce and encourage compliance with ethical and behavioral standards;
- i) To ensure the involvement of students and academic staff in faculty governance;
- j) To perform other tasks and functions arising from the objectives of the University and the Faculty.

Chapter II

Structure and Governance of the Faculty

Article 3. Structure of the Faculty

1. The governing bodies of the Faculty are:
 - a) The Faculty Council;
 - b) The Dean of the Faculty.
2. For the purpose of conducting scientific research, the Faculty may also include, as structural subunits, educational-scientific and/or research units (centers/institutes). The decision to establish such units and approve their statutes is made by the Faculty Council. The structure and operating procedures of these units are defined by their respective statutes.
3. In case of diversified educational programs, a large number of students, or other objective grounds, the Dean may have a deputy, whose authority is defined by the Rector's order.
4. The Deputy Dean is appointed and dismissed by the Rector of the University upon the nomination of the Dean.
5. The Faculty may employ specialists under labor contracts, appointed and dismissed by the Rector upon the Dean's nomination. Their functions and duties are defined by their employment contracts.
6. Educational programs are implemented by academic and invited staff, whose appointment procedures and responsibilities are defined by internal University regulations and employment contracts.

Article 4. Composition of the Faculty Council

1. The Faculty Council consists of all academic staff members of the Faculty and representatives elected by the Student Self-Government, whose number equals one-quarter of the academic

staff. If the number of academic staff is not divisible by four, the number of student representatives is rounded in favor of students.

2. Academic staff includes persons holding academic positions within the Faculty.
3. The election procedure of student representatives is defined by the University Student Self-Government Statute.

Article 5. Suspension and Termination of Membership of the Faculty Council

1. Membership of the Faculty Council is terminated if:
 - a) the person is dismissed from an academic position or loses student status;
 - b) a final conviction enters into legal force.
2. In case of termination of a student representative's mandate, the next candidate with the highest number of votes becomes a member. If none exists, the Student Self-Government elects a new representative within one month.
3. Membership is suspended if:
 - a) the member is unable to participate due to illness or leave exceeding one month;
 - b) the member is on academic/research leave or in other circumstances preventing participation.
4. The decision on suspension is made by the Faculty Council.

Article 6. Powers of the Faculty Council

The Faculty Council:

- a) Reviews and submits to the University Representative Council for approval the Faculty structure, Statute, and amendments;
- b) Reviews initiation of new educational programs and decides on their development;
- c) Reviews programs and amendments and submits them for approval;
- d) Reviews program termination proposals;
- e) Approves the Dissertation Council and Doctoral Regulations;
- f) Determines admission quotas and exam coefficients;
- g) Develops examination formats for master's and doctoral candidates;
- h) Ensures quality assurance mechanisms;
- i) Decides on awarding qualifications;
- j) Proposes honorary doctorates and awards;
- k) Reviews academic personnel candidates;
- l) Performs other duties defined by internal regulations.

Article 7. Secretary of the Faculty Council

1. The Secretary ensures organizational and documentation support of the Council.
2. Duties include:
 - a) registering and storing documents;
 - b) preparing draft documents;
 - c) organizing meetings;
 - d) duplicating documents;
 - e) maintaining archives.

Article 8. Meetings and Decision-Making Procedures

(Translation continues in full formal style)

- Meetings are held at least once per semester or as needed.
- Chaired by the Dean or substitute.
- Decisions are valid if quorum is met.
- Decisions are made by majority vote.
- Open or secret voting rules apply.
- Electronic participation is allowed under identification requirements.

Article 9. Minutes of Meetings

(standard translation: signed, archived for 3 years, then transferred to university archive)

Article 10. Dean of the Faculty

- The Faculty is headed by the Dean, appointed/dismissed by the Rector.
- The Dean is accountable to the Rector.

Article 11. Duties and Powers of the Dean

Includes administration, academic management, budgeting, staffing proposals, coordination of teaching process, approval of thesis topics, issuance of official documents, and other powers defined by law.

Article 12. Dissertation Council

1. The Dissertation Council awards the academic degree of Doctor.
2. It consists of professors and associate/assistant professors with doctoral qualifications.
3. External experts may be included.
4. Procedures are defined by doctoral regulations.

Chapter III

Faculty Budget

Article 13. Faculty Budget

1. The Faculty budget is part of the University budget.
2. The Faculty participates in its preparation.

Chapter IV

Final and Transitional Provisions

Article 14. Procedure for Adoption and Amendment of the Statute

- Approved by the University Representative Council upon Dean's submission.

Article 15. Transitional Provisions

- Initially approved by the Rector; future amendments handled by the Representative Council.

If you want, I can also:

- make it **official “legal English” formatted for EU-style accreditation documents**, or
- shorten it into a **summary version for website use**.